

Greenwich Township Board of Supervisors
Monday April 1, 2024 @ 7:30 p.m.

Attending: Supervisors: Dean Spohn, Victor Berger, Steven Diehl, Professional Staff: Colin Macfarlane-Kozloff Stoudt P.C. and Diane Hollenbach-Administrator

Guests: Linda Wood, Andrew Dietrich, Marc and Dodie Sable, Fred Germann, Terry DeGroot

Mr. Spohn called the Greenwich Township regular meeting to order at 7:30 p.m. and asked everyone to rise for the Pledge of Allegiance.

ANNOUNCEMENTS:

Please state your name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording. An executive session was held on March 19, 2024 from 7 to 8:30 p.m. for personnel.

APPROVAL OF THE MINUTES:

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the minutes of the March 4, 2024 regular meeting. All voted in favor. Motion carried.

PERSONAL APPEARANCES and PUBLIC COMMENT:

PLANS TO REVIEW: The monthly Subdivision and Land Development Status Report was reviewed.

Leid Poultry

A motion was made by Mr. Berger, seconded by Mr. Diehl, to accept the developer's extension of time for the review of the Leid Poultry Barn Preliminary Plan until August 5, 2024. All voted in favor. Motion carried.

2024 SEAL COAT BID OPENING

Asphalt Maintenance Solutions LLC	\$ 67,989.88
Martin Paving, Inc.	\$73,919.23

A motion was made by Mr. Berger, seconded by Mr. Diehl, to accept the bids from Martin Paving Inc. and Asphalt Maintenance Solutions, LLC for the 2024 Seal Coat Project. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to award the 2024 Seal Coat Project to the lowest responsible bidder, Asphalt Maintenance Solutions LLC for \$ 67,989.88 contingent upon bonds and insurance being valid. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to adopt Resolution 2024-08 Escalator Clause for Bituminous Materials. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 2024-09 awarding the 2024 Seal Coat Contract to Asphalt Maintenance Solutions LLC contingent upon

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bonds and insurance being valid and authorize the board to sign the contract between meetings. All voted in favor. Motion carried.

OLD BUSINESS:

Planning Commission Appointment

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint David Ryzewski to the Greenwich Township Planning Commission with a term expiring December 31, 2024. All voted in favor. Motion carried.

NEW BUSINESS:

A motion was made by Mr. Diehl, seconded by Mr. Berger, to authorize the Chairman to sign the offer of employment to Tom Weisner for the position of township road crew. All voted in favor. Motion carried.

2024-2026 Penn DOT Mowing Contract

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 2024-10 authorizing the township to enter into a mowing contract with Penn DOT for the mowing of roadsides along certain state roads. All voted in favor. Motion carried.

Sale of Equipment

A motion was made by Mr. Berger, seconded by Mr. Diehl, to authorize the sale of the tractor and mower on Municibid once the new unit is received. All voted in favor. Motion carried.

REPORTS:

Administrator – Mrs. Hollenbach explained that New Tripoli Bank alerted the township to new fraud that is occurring where the pay to on a check is changed. It is sometimes sixty to ninety days before this type of fraud is discovered and large banks are refusing to reimburse the lost funds. New Tripoli has a program called Positive Pay. The cost is \$50 a month per checking account and allows the Township to send a spreadsheet to the bank of checks written. The bank will then use the list when a check is presented for cashing to make certain all the information matches. After discussion, the supervisors decided to stop using the Escrow Checking and the Fire Tax Checking and get Positive Pay for the State Liquid Fuel and General Fund Checking Accounts.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to authorize enrollment in the New Tripoli Bank Positive Pay Program for the General Fund Checking and State Fund Checking Account. All voted in favor. Motion carried.

Road Master – The Supervisors asked for more detail on the type of work Penn DOT wanted in exchange for working with the township to repair Gun Club Road Bridge.

Engineering and Zoning Reports – Written reports were provided.

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Solicitor – Mr. Macfarlane informed the Board that a petition to vacate a portion of Zettlemoyer Road has been received. The hearing must be held within sixty days and then should the Board agree, an ordinance must be enacted to vacate the requested portion of the road.

Linda Wood of 142 Circle Road asked if the township has been getting Liquid Fuel tax for the road. Mrs. Hollenbach stated that Penn DOT had corrected their records when the road was abandoned, and no money had been received for the portion of the road that was on 50 Zettlemoyer Road property.

A motion was made by Mr. Berger, seconded by Mr. Spohn, to set the hearing date and time for the petition to vacate a portion of Zettlemoyer Road submitted by A & C Trucking to occur on Monday, May 6, 2024 at 7 p.m. All voted in favor. Motion carried.

A motion was made by Mr. Spohn, seconded by Mr. Diehl, to authorize the solicitor to prepare and advertise the ordinance to possibly vacate a portion of Zettlemoyer Road. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Spohn, to authorize the preparation, publication, posting and mailing of the notice of a public hearing and intent to enact notice for the ordinance. All voted in favor. Motion carried.

FINANCIAL MATTERS:

A motion was made by Mr. Diehl, seconded by Mr. Berger, to accept the 2023 audit of Township Funds. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the bills and accept the Treasurer's Report as presented. All voted in favor. Motion carried.

Having no further business, Mr. Spohn adjourned the regular meeting at 8:02 p.m.

Respectfully Submitted,

Diane Hollenbach

Administrator/Secretary/Treasurer